

## n) JOB CREATION

*Please describe the efforts that have been undertaken, or that the county plans to pursue, relating to the job creation plan described in Chapter 1.12 (commencing with Section 15365.50) of Part 6.7 of Division 3 of Title 2 of the Government Code.*

The *Senate Select Committee on Economic Development* recently released 1994-96 statistics, indicating that Madera County has a total of 40,950 existing jobs. The unemployment rate was identified as 17.2%, with a projected annual job growth of 6.8%. The report concluded that in order to accommodate its unemployed, the County must create a minimum of 2,800 new jobs.

Madera County Department of Public Welfare convened an *Economic Development Team* to develop a plan for improving existing partnerships and developing new partnerships with the private sector, including employers, employer associations, and the faith community. The group consisted of representatives from the following agencies:

- California Rural Legal Assistance, Inc.
- Central Valley Opportunity Center
- Community members
- Darin Camarena Health Centers
- Economic Development Commission
- Employment Development Department
- Latino Network
- Madera City Housing Authority
- Madera Rescue Mission
- Oakhurst Community Development Commission
- Private Industry Council
- Private Community Members
- Self-Help Enterprises

This group identified the need for a county-wide task force, the "Madera County Job Creation Task Force". Suggested membership for *Madera County Job Creation Task Force* includes all representatives on the existing CalWORKs Economic Development Team as well as the following:

*Central California Women's Facility*

*Department of Education*

*Farming Community*

*Greater Madera County Industrial Association*

*Madera Adult School*

*Private Employers*

*State Center Community College*

*Temporary Employment Agencies*

This Job Creation Task Force will be lead by the Private Industry Council, collaborating with the Economic Development Commission and the Department of Public Welfare. The group will address issues directly impacting potential employers, develop methods to improve existing partnerships, and develop new partnerships to expand businesses and create or secure new businesses. In addition the task force will provide direction and input into the County's application for seed money through the Job Creation Investment Fund.

The objectives of the *Madera County Job Creation Task Force* is to accomplish the following:

- ⇒ Identify job opportunities in Madera County for welfare recipients
- ⇒ Identify and recommend the types of job training and education programs needed by potential employers
- ⇒ Identify and recommend the types of supportive services and post-employment services needed by both employers and recipients to insure job placement and retention
- ⇒ Identify and recommend corrective actions to address the concerns and barriers the employer community identifies in hiring welfare recipients

## **(o) OTHER ELEMENTS**

*Pilot projects: Please include a description of any pilot projects that the county may wish to pursue and submit a separate proposal for, as part of its CalWORKs program. Should the county later determine an interest in a pilot proposal, this information could be submitted as an addendum to the County Plan.*

Madera County reserves the opportunity to develop pilot projects, and we continue to meet with the representatives from the following counties in order to assess the viability of developing regional pilot projects:

- Fresno County
- Kern County
- Kings County
- Mariposa County
- Merced County
- San Joaquin County
- San Luis Obispo County
- Santa Barbara County
- Tulare County

**(p) COMPLIANCE WITH REQUIREMENTS OF CalWORKs**

*Under CalWORKs counties are required to enroll single parent families in welfare-to-work activities for a minimum of 20 hours per week beginning January 1, 1998, 26 hours per week beginning July 1, 1998, and 32 hours per week beginning July 1, 1999. [Reference: WIC Section 11322.8(a)]*

*Prior to July 1, 1999, counties have the option to require adults in single-parent assistance units to participate up to 32 hours per week. Does your county intend to exercise that option? [Reference: WIC Section 11322.8(a)]*

As required, Madera County will enroll single parent families in welfare-to-work activities for a minimum of 20 hours per week beginning January 1, 1998, 26 hours per week beginning July 1, 1998, and 32 hours per week beginning July 1, 1999. [Reference: WIC Section 11322.8(a)]. Adults in two parent families will be enrolled in welfare-to-work activities for a minimum of 35 hours per week, with one parent enrolled at least 20 hours per week.

Prior to July 1, 1999, counties have the option to require adults in single-parent assistance units to participate up to 32 hours per week. Madera County reserves the right to implement this option depending upon the availability of welfare-to-work activities. This will be determined on a case-by-case basis recommendation of the Case Manager. [Reference: WIC Section 11322.8(a)]

To be eligible for federally funded child care under article 15.5 (commencing with section 8350) of chapter 2 of part 6 of the Education Code, both parents must participate to meet the family's minimum participation requirement of at least 55 hours per week in work activities. The 55-hour requirement does not apply to the family if an adult in the family is disabled or caring for a severely disabled child. 11322.8(b) Families who do not need federally funded child care need not be concerned with this stipulation.

**(q) INTERACTION WITH AMERICAN INDIAN TRIBES**

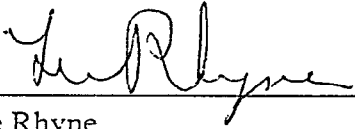
*Please describe the discussions that have occurred with respect to administration for the federally recognized American Indian Tribes located within your county. This should include whether the county will administer the program, whether the tribes will administer their own approved tribal TANF program, or whether there will be joint county/tribal administration. [Reference: WIC Section 10553.2]*

There are two recognized Native American Reservations in Madera County: The North Fork Rancheria and the Picayune Rancheria. Both Reservations are members of the California Indian Manpower Consortium. Madera County Public Welfare Department staff discussed CalWORKS requirements with the California Indian Manpower Consortium. The Consortium has determined that it will not administer the cash grant portion of CalWORKS; however, they will continue to provide employment and support (child care and transportation) services to tribal members under the Native American Works (NEW) Program.

**CERTIFICATION**

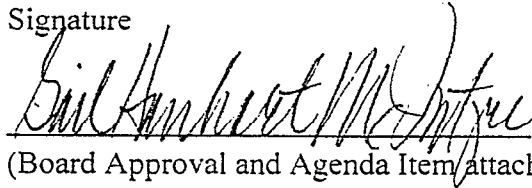
*THIS PLAN HAS BEEN DEVELOPED IN ACCORDANCE WITH APPROPRIATE FEDERAL, STATE AND COUNTY LAWS AND REGULATIONS. THE TERMS OF THIS PLAN, INCLUDING ALL CERTIFICATIONS WITHIN THIS PLAN, AND ALL APPLICABLE LAWS AND REGULATIONS WILL BE FOLLOWED DURING THE IMPLEMENTATION AND EXECUTION OF THIS PLAN.*

County Welfare Department Director's  
Signature

A handwritten signature in dark ink, appearing to read "Lee Rhyne", written over a horizontal line.

Lee Rhyne

Chairperson of the Board of Supervisors  
Signature

A handwritten signature in dark ink, appearing to read "Earl Herbert Montgomery", written over a horizontal line.

(Board Approval and Agenda Item attached  
to this Plan)

Attachment # "1"

**OTHER PLANNING REQUIREMENTS OF ASSEMBLY BILL 1542**

**Instructional and Job Training Plan (Education Code Section 10200)**

Primary State Agency: Department of Education

The county superintendent of schools, local community college districts, local adult education school districts, and the directors of other job training programs must develop a plan that provides for instructional and job training services to CalWORKs participants. The plan includes: an estimated number of classes available; an estimate of the increase in average daily attendance of recipients over the 1996-97 fiscal year; proposals for service expansion; and analysis of job demand and employment opportunities; an analysis of how the training programs will assist in securing employment; and a description of outreach efforts to identify job opportunities. The plan requires approval by the County Welfare Director and must be completed by **March 31, 1998**.

**Curriculum Development for CalWORKs Recipients (Education Code Section 79202)**

Primary State Agency: Chancellor's Office of the California Community Colleges

Prior to receiving additional funding for CalWORKs recipients, a community college must submit a Request for Application to the Chancellor. The Request for Application must include a curriculum development or redesign plan that includes evidence that the curriculum will prepare students for current or emerging jobs that are in demand. County welfare departments, employers, private industry councils, regional occupational programs, and adult education providers must participate in this plan process. There are **no statutory timeframes for completing this process**.

**Job Creation Investment Fund (Government Code Section 15365.55)**

Primary State Agency: Trade and Commerce Agency

Counties opting to apply for economic development funds for use in creating job opportunities must submit a local job creation plan to the Trade and Commerce Agency. Participants in the

planning process include the county welfare department. The Trade and Commerce Agency will issue guidelines by November 1, 1997. The plan review and approval process should be completed by **May 1998**.

**Child Care and Development (Education Code Sections 8499.3 and 8499.5)**

Primary State Agency: Department of Education

The County board of Supervisors and the County Superintendent of Schools are responsible for the creation of the Local Child Care Planning Council. The Local Planing Councils identify supply and demand needs for child care and develop policies related to child care. The resulting needs assessment will be submitted to the County Board of Supervisors and the County Superintendent of Schools for approval before the assessment is given to the Department of Education for review. **The Local Planning Council must conduct and assessment of child care needs no less than once every five (5) years and conduct a periodic review of child care programs.** Development and availability of child care services for CalWORKs participants will be impacted by this process. There are no statutory timeframes for completion of the initial needs assessment.

**Comprehensive Youth Services Act (Welfare and Institutions Code Section 18222)**

Primary State Agency: California Department of Social Services

Requires that any county receiving funds to expand services to at-risk or target youth establish a local planning council to advise the **chief probation officer** on the proposed expenditures of funds provided under the act. Child Protective Services is a mandated participant on the planning council.



*Attachment "2"*

**MADERA COUNTY  
CalWORKS  
Teen Parent Plan**

Cal-Learn serves teen parents who receive TANF assistance. Madera County will continue with the existing program, as well as extending participation an additional year for those who qualify. Due to the time limitations of CalWORKS we will emphasize the need for the students to work toward their employment and career goals while attending school. The Program will continue to utilize the interagency collaborative network which is currently in place as a resource for outreach and service delivery to teen parents and their families.

Cal-Learn Case Managers provide intensive services to address the unique educational, training, health and other social service needs of teen parents to help them get off of aid and achieve self-sufficiency. Currently, the Cal-Learn Unit is staffed by three Social Service Worker IIs with backgrounds in Child Protective Services and GAIN, and their Supervisor. Income Maintenance needs are met by two Eligibility Worker IIs and their Supervisor. One Eligibility Worker is bilingual to assist the Spanish-speaking participants. They have received in-service training as needed, and will continue to receive training as available to help them provide optimal services to teen parents.

Case Managers make a minimum of one contact per month with each teen. Often three or more contacts per month are made to ensure that the teen is enrolled and attending school and to see that the teen and teen's child have access to medical and other social service resources. The case managers advocate for the client to obtain needed services for their educational, medical, child-care, and financial needs. Referrals are completed for immediate needs such as food, clothing and shelter to community resources. Employment and career goals have been, and will continue to be discussed at the time of assessment and during our monthly contacts.

To help teens meet the goal of school attendance, supportive-service payments are made for child care, transportation or school-related expenses such as GED tests, books and supplies which are required but not provided by the school.

Referrals to the Cal-Learn Program are generated predominately from the Income Maintenance Divisions within the CWD. However, direct referrals from Health and Education agencies are also received. Cal-Learn sends out a quarterly stuffer to all TANF recipients with their warrant in an effort to locate individuals who are eligible for services.

The Cal-Learn Program maintains a cooperative working relationship with the community, and to that end the Cal-Learn Task Force was formed in October, 1995. The members of the task force are representative of the agencies which provide services, and who give and receive referrals to Madera County teen parents. Some are also members of the Madera County

Interagency Children and Youth Services Council. The members of the Cal-Learn Task Force and the various programs they represent are:

***Madera County Department of Public Welfare***

- Cal-Learn Program
- Information and Referral
- Income Maintenance
- GAIN

***Madera County Department of Public Health***

- Perinatal Outreach Education
- Adolescent Family Life Program
- Comprehensive Perinatal Outreach
- Immunization Clinic
- STD Clinic
- Well Baby Clinic
- Young Men as Fathers Program
- Male Involvement Program
- W.I.C.

***Madera Unified School District***

- Mountain Vista Continuation High School
- Furman High School
- Madera High School
- S.A.P.I.D. Program
- Madera Adult School

***Madera County Office of Education***

- Y.E.M. Classes for Madera, Oakhurst and Chowchilla
- Enterprise Secondary School - Healthy Start Program

***Chowchilla School District***

- Chowchilla High School
- S.A.P.I.D. Program
- Gateway Continuation High School
- Chowchilla Adult School
- Chowchilla Independent Study

***Yosemite High School District***

- Evergreen High School
- Ahwahnee Continuation High School
- Foothill High School
- Yosemite Adult School
- Raymond High School
- Yosemite Union High School

***Madera Department of Mental Health***

***Darin M. Camarena Health Centers***

Family Planning  
Community Challenge Program  
Outreach to Madera High School, Enterprise School and Mt. Vista School  
Teen Pregnancy Prevention Grant recipient  
Tobacco Grant recipient, working with Madera High School and Enterprise School

***Private Industry Council***

Summer Youth  
Road to Success

***Madera Action Committee***

Young Men as Fathers/Mentoring Grant Program  
Resource and Referral for child care  
State Respite Child Care  
Federal Block Grant Respite Child Care  
Family Child Care Home Network  
Private Industry Council Child Care  
Child Care Food Program  
Victim Services Center  
Domestic Violence Assistance Program  
Camp Ted. E. Bear for child victims of domestic violence  
Rape/Sexual Assault Program  
Victim/Witness Assistance Program

***Planned Parenthood***

Family Planning  
Prenatal Care  
Gynecological Exams

Other agencies/organizations who are not members of the Task Force, but who collaborate with Cal-Learn to provide services to Madera County teen parents, are:

- Central Valley Opportunity Center
- Central Valley Regional Center
- Vocational Rehabilitation
- Nurturing Parent Program
- Madera Housing Authority
- Minarets School District
- Even Start Program

Outreach activities that Cal-Learn staff have participated in to further network and collaborate with agencies which provide services include:

- Member Teen Pregnancy Prevention Task Force
- Presentations at Y.E.M. (Young Expectant Minors) classes
- Member of School Attendance Review Board (SARB)
- Presenter at Career Day at local Middle School
- Member Healthy Start Task Force
- Member Early Start Perinatal Coalition
- Children and Youth Services Council
- Member Perinatal Interdisciplinary Case Management Team
- Participant in Health Fair
- Member KEYS (Keep Eligible Youth in School) an interdisciplinary case management team
- Participant Kids Fun Day
- Participant Picnic in the Park
- Participant Survival '97
- Facilitated class at Enterprise School. "Employment Services for Youth".

Nurturing Parent classes are currently available in at least six school locations. Cal-Learn will continue to collaborate with Health and Education agencies to make Nurturing Parent classes available to all teens in the county.

Cross referrals between the Adolescent Family Life Program (AFLP) and Cal-Learn will be streamlined. Cal-Learn teens will be asked to sign a Release of Information at the time of initial assessment. Teens who are currently in the program will be requested to sign the Release of Information at their monthly home visit. Upon exit from Cal-Learn, eligible teens will be referred to AFLP in writing.

The Cal-Learn Program has assisted many teens in our community to continue with their education and has taught them how to access resources in the community to meet their needs. Our plan is to continue to work toward expanding job-readiness skills training for teens and advocating for employment services for them. We will accomplish this by scheduling a Job Readiness Workshop, and assist teens in making contact with programs that provide work experience and job location. Case Managers will assist teens in focusing on vocational plans for the future, and make referrals to agencies that can help them in becoming financially independent of Welfare.

CIWks

*Attachment "3 "*

**MADERA COUNTY  
CalWORKS  
Fleeing-Felon Procedures**

This procedure was develop by a CalWORKS Team comprised of representatives from the following:

Madera County Sheriff's Department  
Chowchilla City Police Department  
Madera City Police Department  
Madera County District Attorney's Office  
Madera County Counsel  
Madera County Probation Department  
Madera County Department of Public Welfare

Procedure: Upon receiving a list of the fleeing-felons potentially located in Madera County and receiving CalWORKS benefits, the following procedures will be followed:

1. List received and routed to mail-clearance clerk
2. Mail-clearance clerk will clear on Statewide Automated Welfare System, MEDS, and Central Index
3. Mail-Clearance clerk will route to Special Investigations Unit Supervisor
4. Special Investigations Unit will clear on CLETS or WPF
5. Special Investigations Unit will notify the Sheriff's Office
6. Sheriff's Office will route matches back to the Special Investigations Unit within one week
7. Warrant agency will act on the provided information within one week

# County Plan Budget 1997/98 State Fiscal Year

## Section 1

	Total	FCS	State General Fund	County Funds*	Other **
Food Stamp Administration (For County MOE Purposes)	2,163,746	1,081,873	757,311	324,562	

\* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that , when combined with the amount expended for the administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.

\*\* If other sources of funding are being made available for an activity, please identify on a separate page.

# **County Plan Budget 1997/98 State Fiscal Year**

## **Section 2**

Note: The following categories are for information purposes only and are not an indicator of specific claiming categories

	Total	TANF/State General Fund	CCDBG	Title XIX	County Funds*	Other **
TOTAL CalWORKs Admin & Services Items (A) thru (D)	4,834,726	4,662,403	149,813	22,510		
(A) TOTAL CalWORKs Single Allocation Items (1) thru (7)	4,025,452	3,875,639	149,813		555,978	
(1) Benefit Administration	1,316,825	1,316,825				
(2) Program Integrity (Fraud)	122	122				
(3) Staff Development/Retraining	142,125	142,125				
(4) Welfare-to-Work Activities	1,998,717	1,998,717				
(5) Cal Learn	239,781	239,781				
(6) Child Care - 1st half of 1997/98	327,882	178,069	149,813			
(7) Other Activities***	0					
(B) Child Care - 2nd half of 1997/98	687,721	687,721				
(C) Mental Health Treatment	67,530	45,020		22,510		
(D) Substance Abuse Treatment	54,023	54,023				

\* When combined with food stamp administration, the total level of estimated county funds for CalWORKs administration and services should meet the requirement of Section 15204.4 of the W&I Code which specifies that counties expend an amount for these programs that, when combined with the amount expended for the Administration of the food stamp program, equals or exceeds the amount expended for corresponding activities in 1996/97.

\*\* If other sources of funding are being made available for an activity, please identify on a separate page.

\*\*\* Please identify "other activities" on a separate page.

*Attachment # "5"*

**Madera County Welfare Department CalWORKS Procedure 01-98**

TO: All Staff

DATE: January 1, 1998

SUBJECT: Implementation of CalWORKS Diversion Program

REFERENCE: AB 1542. All County Letter 97-68

During the initial interview assessment, if the Intake Eligibility Worker and the applicant are confident that a one-time financial assistance payment would result in the household being self supporting, the applicant would be a candidate for diversion. If diversion is not a viable option for the parent, continue the Intake Application Flow for the programs they are requesting. If diversion is a viable option, follow the procedures described below:

1. The family must demonstrate a need which cannot be met with current or anticipated family income or resources.
2. The expectation must be that within two months the family will be employed or have another specific means of self support.
3. The family must appear to be eligible for CalWORKS financial assistance (the family passes eligibility and income tests) based on the applicant's declaration and the best judgment of the Eligibility Worker. Documentation of identity of parent(s) and Social Security numbers of all household members must be verified (the same as for Immediate Need applicants). In addition, the applicant must verify residency for the past three month. Any other verification requirements will be at the discretion of the Eligibility Worker based upon the client's situation.
4. If the Eligibility Worker and applicant agree that diversion is appropriate, the applicant must specifically request diversion assistance by signing a diversion agreement listing conditions and expectations.
5. The **standard** amount of diversion payments will be no more than 3-months Maximum Aid Payment for the household. However, the **actual** amount of the diversion payment must meet the following guidelines:
  - The diversion payment may not exceed the financial need of the applicant's family for the diversion period.
  - *The diversion period is the time period represented by the value of the diversion payment/service divided by the Maximum Aid Payment amount for the apparently eligible assistance unit at the time of receipt of the Diversion payment/service.*



- In the case of noncash services, the Eligibility Worker shall determine the fair market value of the services in calculating the diversion period.
  - All income expected to be received during the diversion period should be considered when negotiating an appropriate diversion payment amount.
  - Any amount which exceeds three times the monthly financial payment for the household size is subject to the approval of the Program Manager.
6. Child support received by the parent will belong to the family and will not be used to offset or reimburse the diversion payment.
  7. The Eligibility Worker will determine the family's need, consider the available family resources, and then determine the amount of the diversion payment.
  8. The family must agree to have the financial portion of the application for assistance denied. If the family decides to reapply for financial portion of the program within the diversion period, the new application date or the date they meet all of the eligibility requirements (whichever is later) will be used and the recipient has the following options:
    - Allow the county to recoup from the grant the value of the diversion payment/service within the months remaining in the diversion period
    - Count the total diversion period against the 60-month time limit.
    - If the diversion recipient returns after the diversion period has ended, then only one month shall be counted toward their 60-month time limit.

*(SAWS procedures to be issued upon completion)*

## Madera County's CalWORKS *Diversion Program*

*Diversion* is an option that both the applicant and the Case Manager must agree upon.

The family must

- Appear eligible for financial assistance
- Have a reasonable hope of employment or other supporting income
- Have needs which cannot be met with existing resources

The *diversion* payment can be up to three times the maximum monthly grant based on the household's size. Exceptions to this rule are subject to the approval of the Program Manager.

### *Diversion Procedures*

1. *Diversion* is discussed as a possibility at the initial self-sufficiency interviews
2. A *Diversion Plan* is written outlining the activities the parent will participate in and the supportive services the case manager agrees to provide
3. Amount of *Diversion* assistance
  - ⇒ Is negotiated based on need (anticipate expenses & income - including child support over the *diversion* period)
  - ⇒ *Diversion* payments do not count as income for Food Stamps, Medi-Cal or Child care
4. Family must
  - ⇒ Withdraw the financial portion of application
  - ⇒ Sign *Diversion Agreement*
  - ⇒ Understand that if reapplication occurs during the *diversion* period, the original application will be reactivated, and the *diversion* payment will be prorated and counted over the *diversion* period when determining if additional financial assistance is owed

**MADERA COUNTY CalWORKS PROGRAM**  
***DIVERSION AGREEMENT***

I (applicant)\_\_\_\_\_SS#\_\_\_\_\_-\_\_\_\_-\_\_\_\_agree

I (second applicant)\_\_\_\_\_SS#\_\_\_\_\_-\_\_\_\_-\_\_\_\_agree

- ◆ To accept a one-time diversion payment in the amount of \$\_\_\_\_\_ to meet immediate needs instead of receiving a monthly payment from the County. I am employed or have the strong possibility of being employed immediately, or I expect to have other specific means of self support
- ◆ To have the Welfare Department deny my application for on-going financial assistance effective this date
- ◆ I have had explained to me the employment, food stamps, medical, child care, and child support services that are available and how to apply

I understand that

- ◆ I may reactivate my application for monthly financial assistance
- ◆ If I reactivate my application for monthly financial assistance within the diversion period, the effective date of my assistance will be the date of my new application or the date I meet all eligibility requirements, whichever occurs first
- ◆ If I reactivate my application for monthly assistance within the diversion period, any diversion monies I received may be subtracted from the monthly payment(s) for which I may be eligible, or the diversion months may count against my 60-month time limit. I will lose one month of 60-month eligibility regardless of when/if I reapply for cash assistance
- ◆ I need to immediately report employment and other income to my worker in order to be eligible for continued medical services
- ◆ The Family Support Division can assist me in collecting child support

I understand that this diversion money is to enable me to meet my current financial obligations while I obtain employment and child support.

\_\_\_\_\_  
Applicant's signature

\_\_\_\_\_  
Case Manager's signature

\_\_\_\_\_  
Second Applicant's signature

\_\_\_\_\_  
Date

## ASSESSING THE APPROPRIATENESS OF THE DIVERSION

### WHAT MAKES A SUCCESSFUL DIVERSION?

*The correct response to what makes a successful diversion is a "good assessment"*

- ◇ Parent does not have a job, but the likelihood of obtaining one is real. Look at work history and skills
- ◇ Parent should be an active partner in the discussion and decision of approving a diversion plan
- ◇ There is a job waiting or the parent is between jobs
- ◇ There is a history of steady child support from the absent parent
- ◇ Parent has a support system and has basic needs stabilized, i.e., housing, child care, transportation.

### WHAT MAKES A BAD DIVERSION?

*"Red flags" indicating diversion is not the best choice for the client*

- ◇ Parent has no work history or skills
- ◇ Child support payments are sporadic
- ◇ Parent has a history of multiple job changes in short periods of time
- ◇ Parent applies/reapplies for assistance in a short period of time
- ◇ Parent is experiencing a basic needs crisis, i.e., temporary or no housing, transportation, child care, no support system, that cannot be resolved immediately
- ◇ Parent is experiencing medical problems, mental health difficulties, substance abuse, or other constant crisis situation
- ◇ Parent has a history of continual injury or illness
- ◇ Parent has a history of impulsiveness or non-follow through

## ***DIVERSION SUPPORTIVE SERVICES***

### **During the Diversion Period**

- Medi-Cal if eligible
- Food Stamps if eligible
- Child care with no co-payment if eligible
- Child support if collected
- Case Management Services
- Mentoring
- Mental Health/Substance Abuse Treatment
- Domestic Violence Counseling
- Employer advocacy
- Job search
- Community-based support
- Supportive peer groups

### **Transitioning off of aid**

*Transitional self-sufficiency services  
for 12 months*

- Transitional Medi-Cal if eligible
- Transitional Food Stamps if eligible
- Child care for up to two years if eligible
- Child support if collected
- Case Management Services for 12 months
- Mentoring
- Mental Health/Substance Abuse Treatment
- Domestic Violence Counseling
- Employer advocacy
- Job search
- Community-based support
- Supportive peer groups

Attachment # " 6"

Madera County Welfare Department Procedure AFDC 06/97

TO: Eligibility Staff  
DATE: November 25, 1997  
SUBJECT: Child Support Cooperation / FSD Sanctions

REFERENCE: Eligibility and Assistance Standards (EAS Manual Section 43-200 through 43-203, Assembly Bill (AB) 1542 - CalWORKs, Maintenance Change Request (MCR) 1581 "Child Support Cooperation"

EFFECTIVE: January 1, 1998

**BACKGROUND:**

The Child Support Enforcement Program was established for the purpose of identifying and locating absent parents, establishing paternity, and enforcing the child and spousal support obligation. In addition, Assembly Bill (AB) 1542 mandates that staff from the District Attorney's Office, Family Support Division, be available, in person or by telephone, to conduct interviews with each applicant to obtain necessary child support and paternity information at the time of the initial interview with the Welfare Department. Any application shall not be delayed or denied if the applicant is otherwise eligible and agrees to cooperate. A referral will be initiated and aid may be granted prior to the clients interview with Family Support. In a situation where the Eligibility Worker identifies potential failure to disclose information an immediate appointment with Family Support may be necessary. A case by case determination is necessary if this situation occurs. The Eligibility Worker is to consult with their Eligibility Supervisor, who in turn may contact Family Support for an immediate appointment if warranted.

In addition, AB 1542 changes the way FSD penalties and sanctions are applied based on the specific reason as follows:

**Penalty:**

- When a parent or needy caretaker relative fails to cooperate with the District Attorney in paternity establishment or the child support enforcement process, the family's grant will be reduced by 25%. When a parent or caretaker relative cooperates the penalty is removed effective the first of the month in which cooperation occurs.

:

:

**Sanction:**

- When a parent or needy caretaker relative refuses to assign support rights, that individual shall be ineligible for cash aid. When a parent or caretaker relative cooperates, that individual is added to the AU effective the day he/she complied with the requirement.

Refusing to Assign Support Rights is defined as: "Refusal to turn over all child support, including child support currently due, and payable to the Family Support Office by the non-custodial parent (NCP)".

**WHEN A REFERRAL IS NECESSARY:**

1. When someone applies for AFDC on behalf of a child who is not living with one or both parents.
2. When a minor parent applies for AFDC.
3. When an AFDC application is filed on behalf of a child whose parents are unmarried and paternity has not yet been established by a court order.
4. When both parents are present in the home but are not married. The signing of the declaration establishes paternity once it has been filed with the State Office of Vital Records. If the unmarried parents indicate they have previously signed a CS909 at the hospital, they must provide a valid copy of the declaration in order to accept it as establishing legal paternity.

*And in the following cases when the following actions are taken:*

5. When an additional child is added to an Absent Parent Case.
6. When an MFG child is deleted from the grant of an Absent Parent Case. The CA371 should be noted "MFG child no longer aided", along with MFG child's name and DOB.
7. Upon restoration of and Absent Parent case, after a discontinuance action is taken. FSD is notified of all discontinuance actions monthly via the MRAFDG report. Upon restoration Family Support **must** be notified.
8. When the client has been discontinued and a re-application is taken. For example: The client is discontinued effective 10/31/97 code 60. The client reapplies on 11/10/97 for AFDC.

**WHEN A REFERRAL IS NOT NECESSARY:**

1. When both parents are in the home and married to each other.
2. When both parents are in the home and there is a signed paternity declaration dated after 1/1/97.
3. When the Non-Custodial parent (absent parent) is deceased. Verification of death is required. Examples of acceptable proof: 1) Death Certificate, 2) Obituary, 3) Funeral service program.
4. When children are receiving social security benefits from a disabled non-custodial parent.
5. When the client claims good cause for not cooperating. (See section below on steps to take in this situation)

**WHEN A REFERRAL IS NOT NECESSARY FOR CONTINUING CASES**

- When the client has a change of address.
- When the RV process is completed, unless there is new information provided on the non-custodial parent.

**CLIENT'S RESPONSIBILITIES:**

- Complete an agreement to cooperate or an agreement to establish good cause for not cooperating with Family Support. (CA371)
- Complete the Child Support Questionnaire (CA2.1) In SAWS this would be AEDEP1 through AEDEP4.
- Must appear at the office of the District Attorney when requested to do so.



**FLOW PROCESS OF FAMILY SUPPORT REFERRALS:**

STEP	ACTION
1	Determine if referral to Family Support is mandated.
2	Create Absent Parent screens (ADEP1 through AEDEP4) for each absent parent in the case. Be as thorough and ask as many questions as necessary to obtain information regarding absent parent. Place DA file # in the system whenever there is one on record. <b>NOTE:</b> The manual CA2.1 is to be used only when there is a justifiable reason to have one (i.e., system problem, manual return)
3	Run EDBC.
4	Narrate in case comments that CA2.1 has been completed.
5	Return to Wrap-Up and request CA2.1. <ul style="list-style-type: none"> <li>• From Main Menu select Option 3 "Application Entry"</li> <li>• From AEMENU select Option 9 "Wrap-Up"</li> <li>• From AEWUMN select Option 9 "Print Request", "U" for Update and Case Number</li> <li>• From AEPRNT select "Y" next to "Child Support Questionnaire" and Transmit.</li> </ul>
6	Pick up CA2.1 from Printer Make a hard copy and file copy in case folder, leaving original inside case folder. Submit to Supervisor for authorization
7	Supervisor/EW III, upon reviewing and authorizing case, is to attach the CA2.1 that has been left loose in the case, sign and date CA371 and mail to FSD. <b>Note:</b> Upon authorization, the CA371 will print automatically. If not go to AEPRNT and request CA371.
8	Supervisor/EW III, upon approval, notes on CA371 that referral to FSD was completed. (Example: routed 11/5/97 N.Brice)
9	FSD will notify CWD via CA371 or Yellow Half Sheet of clients cooperation or non-cooperation. These are routed to PM Secretary.
10	Upon receipt, PM Secretary clears for current EW and routes to appropriate EW's Supervisor.

STEP	ACTION
11	Appropriate Supervisor reviews and distributes to EW.
12	<p>EW takes appropriate action depending on circumstances.</p> <ul style="list-style-type: none"> <li>• If non-cooperation - appropriate sanction is imposed. CA371 is printed and FSD is notified that sanction has penalty or sanction has been imposed.</li> <li>• If cooperation and DA file number is written in, check SAWS, if no DA file number listed, enter DA File number and run EDBC. If EDBC is not ran after completing information on AEDEP1, the DA file number will not appear on SAWS and will not appear on MRAFDC report if case is discontinued.</li> </ul>

**GOOD CAUSE DETERMINATIONS:**

Assembly Bill (AB) 1542 (Calworks) requires the CWD to determine good cause for non-cooperation prior to referring an applicant/recipient to the DA for child support services.

In addition, it gives the responsibility for determination of non-cooperation to the DA and responsibility of the determination of good cause to the CWD. It also states that good cause for non-cooperation must be determined prior to referring an individual to the DA.

Non-cooperation is defined as the client's failure to provide information necessary to establish the whereabouts of the non-custodial parent, establishment of paternity, failure to appear at Family Support and other acts of negligence. A determination of good cause is the process the CWD follows to establish if the client has reason to not cooperate with Family Support and provide information on the non-custodial parent.

## Attachment # " 6"

The following process is used for referring an applicant or recipient to the Good Cause Worker within the Department who determines good cause.

STEP	ACTION
1	Eligibility Worker interviews client and determines that client is claiming good cause for not cooperating with Family Support.
2	EW forwards CA2.1 to Good Cause Worker for determination. EW is to continue to process application as though client has cooperated.
3	Good Cause Worker schedules appointment with client.
4	Interview is completed. Documents are provided and evidence is gathered. <b>NOTE: AB 1542 defines what constitutes good cause and what is acceptable evidence in support of good cause. The issue of "Domestic Violence" is included in this determination. Refer to AB for additional information.</b>
5	The Good Cause determination form is completed and a decision is made regarding the clients claim of good cause.
6	EW notified of outcome of determination.

Maintenance Change Request (MCR) 1581 "Child Support Cooperation - CalWORKs" is currently in progress. The changes in SAWS are targeted for completion by January 1, 1998. Upon completion, the SAWS procedures will be inserted into this procedure.

### **SAWS FUNCTIONALITY CHANGES**

ISAWS has created a utility to generate an Ad Hoc report. This report identifies those individuals who may be affected by the new regulations. Specific instructions on the reports and how they are to be used will be provided under separate cover.

AB 1542 changes the way FSD sanctions are applied based on the specific sanction reason. Those sanction and penalty reasons are as follows:

- Applicant or recipients fail to cooperate without good cause shall have the family grant reduced by 25% as long as non-cooperation continues.
- Applicants or recipients who refuse to assign support rights shall be ineligible for cash aid. A separate determination of Medi-Cal eligibility will be required.

Attachment # “ 6”

October 29, 1997

**MADERA COUNTY  
DEPARTMENT OF PUBLIC WELFARE  
NOTICE OF COMMUNITY MEETINGS  
ON WELFARE REFORM**

The Madera County Department of Public Welfare will hold public meetings to collect input into the County's CalWORKS (California Work Opportunity and Responsibility to Kids) Plan. Completion of the CalWORKS Plan is mandated by the State as a part of Federal Welfare Reform. The Welfare Department intends to complete the CalWORKS Plan by the end of November in order to present it to the Madera County Board of Supervisors in December, 1997. This must be accomplished in order to implement the State's CalWORKS Program in January, 1998. All interested community members are invited to attend one of four meetings scheduled as follows:

***MADERA***

Monday, November 10, 1997, 6:30 PM, at the Public Welfare  
Department at 720 E. Yosemite Ave., in Madera

Monday, November 17, 1997, 3:30 PM, at the Library, Blanche  
Galloway Room, 121 North G Street, in Madera

***CHOWCHILLA***

Tuesday, November 18, 1997, 3:30 PM, at the Chowchilla Library, 621  
W. Robertson Blvd., in Chowchilla

***OAKHURST***

Wednesday, November 19, 1997, 3:30 PM, at the Private Industry  
Council Office at 41969 Highway 41, in Oakhurst

Disabled or Non-English speaking residents who require special  
arrangements to participate in the meetings should contact the CalWORKS  
Planning Coordinator, Pam Hansen, at (209)675-7841.

If you need further information regarding this request,  
please contact Pam Hansen, at (209)675-7841.

*PUBLIC HEARING  
MONDAY, November 10, 1997*

*PUBLIC INPUT*

- 1) *Child Care Availability?*
- 2) *Infant Care Availability?*
- 3) *Set Fees?*  
*Person can't earn enough*
- 4) *Transportation*  
*Shift work problems*
- 5) *How about Spanish-Speaking entrepreneurial drivers/companies*
- 6) *Overall - Spanish language training*
- 7) *Unemployment rate double-digit*  
*Where are the jobs?*
- 8) *How can we insure recipients get the jobs?*
- 9) *Mentoring - business professionals*
- 10) *Involvement of Faith Community*
- 11) *Relocation Assistance - Diversion Funds*
- 12) *Meetings in clients neighborhood*
- 13) *Increase R&R's to fully explain CalWORKS impact*
- 14) *What about physical fitness of client? Health living? (at schools)*
- 15) *Clothes Banks*
- 16) *Hair & Cosmetiques*
- 17) *How does Community Garden fit in?*
- 18) *School-to-work programs for Teens*
- 19) *What will kids do if welfare recipients get all the jobs?*
- 20) *Mentor - role models for 14-20 year old teens*
- 21) *EW task changes*  
*workload*  
*Immunization*  
*School attendance*

(PubInpt)





**CalWORKS Community Input Hearing**  
**November 17, 1997**

1) Who will match recipients to job?

EDC Job Creation

2) How will we get enough jobs?

3) Communication with areas with low unemployment

4) Vocational training available

5) Community Service at the Mission

6) Enterprize Zone Vouchering

7) Impact on Rescue Mission

8) Help for those at the "Bottom of the Barrel"

9) Hire recruiters to go to the neighborhoods to assist people

10) Rescue Mission conduct survey to determine what is needed

11) Outpatient treatment for mental health/Substance abuse problems.

12) Assessment for substance abuse.

(PubIn1117)

PH/jb



**COMMUNITY INPUT CalWORKS**  
**Public Hearing Meeting in Chowchilla**  
**November 18, 1997**

1. Maintain School attendance and immunization
2. Pregnant & Parenting Teens
3. Address seasonal employment issues
4. How will child care be provided?
5. How do counties differ in their programs?
6. If someone is interested in providing child care, who can they contact?

(1118)

PH,jb



## CalWORKS PUBLIC HEARING MEETING

November 19, 1997 in Oakhurst

- 1) What are the number of clients in Eastern Madera County?  
Female                      Male
- 2) ICT's from other counties?
- 3) What are the client's work histories?
- 4) Are there collaborative efforts with JTPA/PIC?  
What are the labor reports for EMC?  
What can/should they be trained in?
- 5) How much local contact has been made with local employers?
- 6) Is the commute considered?
- 7) Is the lumber industry a consideration for employment?
- 8) What is the client ratio to the population?
- 9) Is there an employer commitment to hiring clients?
- 10) Has Welfare thought about utilizing marketing strategy?

### IDEAS

Sierra Star  
Heartland  
KATZ Radio  
Computer Assembly

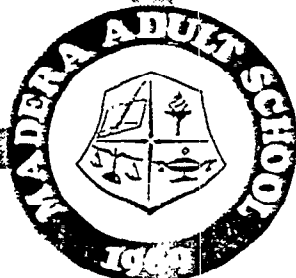
### SCCC

Hotel/Motel/Restaurant - Courses to be offered

(1119)

PH.jb





**Ronald L. Manfredo**  
**Principal**

11/24/97

Welfare to Work Division  
California Department of Social Services  
744 P Street, MS 9-701  
Sacramento, CA 95814

Dear Sir:

As the principal, I offer my interest in and support for the Madera County Department Of Public Welfare and the CalWorks Plan. The Plan was completed through many collaborative efforts including various committees and task forces. My agency was represented by either myself or my designee on the following committees:

Child Care, Education, Economic Development,

These collaborative efforts in the development of the CalWorks Plan will expedite the communication between providers, ensure the elimination of duplicative programs, and maximize the results obtained from the limited funds that are available to serve the welfare-to-work population in Madera County.

This is of particular interest to Madera Adult Education as we provide Academic and Occupational and Career Education to Madera County's public assistance applicants and recipients.

Feel free to contact me if you need further information.

Sincerely,

Ronald Manfredo  
Principal, Madera Adult Education



# fresno county office of education



Dr. Peter G. Mehas  
Superintendent

FRESNO REGIONAL OCCUPATIONAL PROGRAM • Bud Steuart, Administrator • Nancy Masich, Director of Instruction  
1111 Van Ness Avenue • The Towers, Suite 5 • Fresno, California 93721-2000 • (209) 497-3860 • FAX (209) 497-3806

December 1, 1997

Welfare-to-Work Division  
California Department of Social Services  
744 P Street, MS 9-701  
Sacramento, CA 95814

Dear Sir:

As the Administrator, I offer my interest in and support for the Madera County Department of Public Welfare and the CalWORKS Plan. The Plan was completed through many collaborative efforts including various committees and task forces. My agency was represented by either myself or my designee on the Education committee.

These collaborative efforts in the development of the CalWORKS Plan will expedite the communication between providers, ensure the elimination of duplicative programs, and maximize the results obtained from the limited funds that are available to serve the welfare-to-work population in Madera County.

This is of particular interest to Fresno ROP as we can provide vocational services to Madera County's public assistance applicants and recipients.

Please contact me if you need further information.

Sincerely,

Bud Steuart  
Administrator

BS/lh



# MADERA UNIFIED SCHOOL DISTRICT

## Office of Occupational Education

Jay Fowler, Coordinator  
1902 Howard Rd.  
Madera, CA 93637  
(209) 675-4500 ext. 210

December 3, 1997

Pam Hansen, CalWORKS Plan Coordinator  
Madera County Department of Public Welfare  
P.O. Box 569  
Madera, CA 93639

Dear Ms. Hansen:

As the Coordinator of Occupational Education at Madera Unified School District, I offer my interest in and support for the Madera County Department of Public Welfare and the CalWORKS Plan. The Plan was completed through many collaborative efforts including various committees and task forces. My agency was represented by either myself or my designee on the Education Committee.

These collaborative efforts in the development of the CalWORKS Plan will expedite the communication between providers, ensure the elimination of duplicative programs, and maximize the results obtained from the limited funds that are available to serve the welfare-to-work population in Madera County.

This is of particular interest to Madera Unified School District, as we provide vocational training to Madera County's public assistance applicants and recipients.

Feel free to contact me if you need further information.

Sincerely,



Jay Fowler, Coordinator  
Occupational Education

JF:aml

CalWORKS MEMO

Date: October 17, 1997  
To: All Eligibility and GAIN Staff  
Subject: CalWORKS Employment Survey

The attached survey is to be completed by each client in their Eligibility Rights and Responsibilities session for both ongoing reinvestigations and for new intake applications. These are to be completed during the last week of October (10/27/97 through 10/31/97). In addition, they will be completed by GAIN participants in Job Club or in all other GAIN office visits during the last week of October. The survey is to be anonymous for the client. Workers are to review the form for completeness.

The completed forms are to be submitted to Pam Hansen, Program Manager, through your Supervisor, on a daily-flow basis.

## CalWORKS Employment Survey

## ANONYMOUS SURVEY

DATE: \_\_\_\_\_

If you completed this survey earlier this week, please return it to your worker.

The following is a list of problems that may prevent you from getting a job and from becoming self sufficient. Please answer yes if you feel it is a problem for you, and state why. If it is not a problem for you, check no.

	YES	NO	IF YES, WHY IS IT A PROBLEM?
1	<input type="checkbox"/>	<input type="checkbox"/>	Transportation: _____
2.	<input type="checkbox"/>	<input type="checkbox"/>	Childcare: _____
3.	<input type="checkbox"/>	<input type="checkbox"/>	Education: _____
4.	<input type="checkbox"/>	<input type="checkbox"/>	Lack of work experience : _____
5.	<input type="checkbox"/>	<input type="checkbox"/>	Language: _____
6.	<input type="checkbox"/>	<input type="checkbox"/>	Nervous about interviews: _____
7.	<input type="checkbox"/>	<input type="checkbox"/>	Can't read or write: _____
8.	<input type="checkbox"/>	<input type="checkbox"/>	No work or interview clothes: _____
9.	<input type="checkbox"/>	<input type="checkbox"/>	Illness: _____
10.	<input type="checkbox"/>	<input type="checkbox"/>	Drug or alcohol use: _____
11.	<input type="checkbox"/>	<input type="checkbox"/>	Other: (please explain) _____

12. What is the highest grade you completed in school? \_\_\_\_\_

13. When did you last look for a job    3 months ago ☐    6 months ago ☐  
    12 months ago ☐    over a year ☐

14. What is the most difficult problem you have when you look for a job? \_\_\_\_\_

### Demographic Information

AFDC ☐MEDI-CAL ☐FOOD STAMPS ☐ GAIN ☐APPLICANT ☐RECIPIENT ☐

# Potential CalWORKS Participant Survey

		English Speaking								
	Aid type/ status	AFDC APP	AFDC RECIP	MN/FS APPL	MN/FS RECIP	AFDC UNK	MN/FS UNK	TYPE UNK	SUB TOTAL	% of Subtotal
	Total completed	19	44	10	11	46	36	54	220	220
	No Problems	8	11	4	3	18	9	5	58	26%
1	Transportation	7	19	3	4	14	12	27	86	39%
2	Child Care	5	11	3	3	12	2	18	54	25%
3	Education	5	12	0	5	7	5	11	45	20%
4	Experience	2	14	2	2	10	6	15	51	23%
5	Language	1	2	2	1	4	1	1	12	5%
6	Nervous	4	11	1	1	6	2	5	30	14%
7	Illiterate	0	4	0	1	6	3	1	15	7%
8	Clothing	2	15	0	3	6	4	9	39	18%
9	Health problems	1	5	1	0	2	14	13	36	16%
10	Drugs/Alcohol/Mental	0	1	0	0	2	2	0	5	2%
11	Other									
	Getting hired	0	0	0	0	0	0	0	0	0%
	Ill family member	1	0	0	0	2	0	0	3	1%
	Low Pay	2	1	0	0	0	0	4	7	3%
	New to area	0	1	0	0	0	0	1	2	1%
	Not recruiting	0	0	0	0	0	0	2	2	1%
	Pregnancy	0	0	0	0	0	1	1	2	1%
	Resume/application	0	0	0	0	2	0	1	3	1%
	Unable to find job	1	6	1	1	6	0	4	19	9%
	Weight	0	1	0	0	0	0	2	3	1%
	Schooling									
	0-8	0	1	0	1	3	2	1	8	4%
	9-10	5	3	1	2	4	4	2	21	10%
	11-12	12	25	5	5	30	23	37	137	62%
	College	1	10	2	2	3	5	10	33	15%
	GED	0	3	0	2	1	1	1	8	4%
	Last job hunting									
	Current	1	3	0	3	3	1	5	16	7%
	3 months	7	20	6	4	17	12	14	80	36%
	6 months	2	3	1	0	5	3	3	17	8%
	12 months	0	0	0	0	1	1	0	2	1%
	Over 1 year	4	9	0	3	14	13	19	62	28%
☺	WORKING	2	1	1	1	3	1	1	10	5%

# Potential CalWORKS Participant Survey

## Spanish Speaking

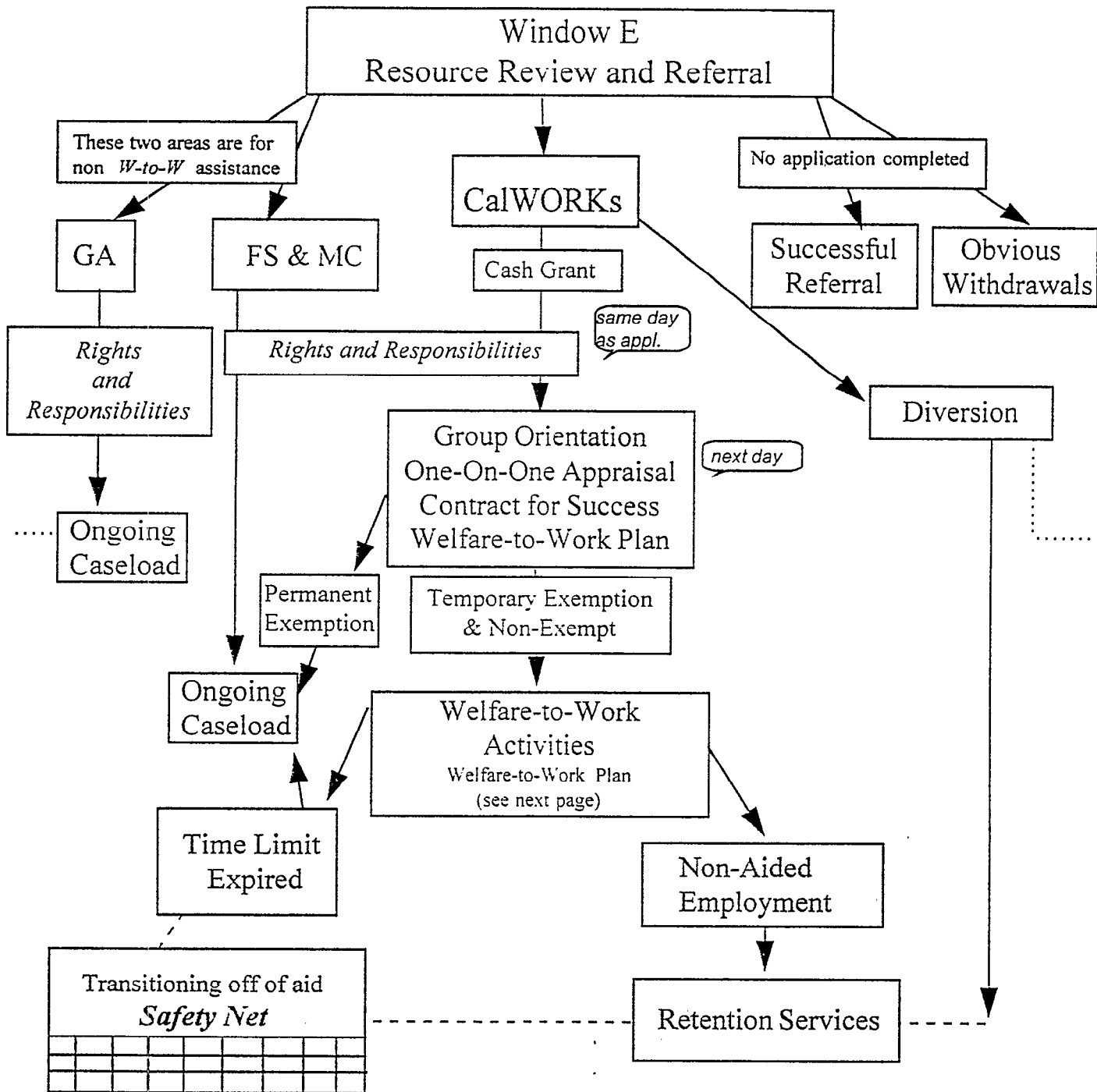
Aid type/ status	AFDC APP	AFDC RECIP	MN/FS APPL	MN/FS RECIP	AFDC UNK	MN/FS UNK	TYPE UNK	SUB TOTAL	% of Subtotal	Total	% of Total
Total completed	8	0	4	5	19	48	29	113	220	333	333
No Problems	0	0	0	0	6	4	10	20	9%	78	23%
1 Transportation	5	0	2	2	2	16	5	32	15%	118	35%
2 Child Care	5	0	1	3	4	11	5	29	13%	83	25%
3 Education	4	0	2	3	1	9	4	23	10%	68	20%
4 Experience	2	0	0	3	2	11	2	20	9%	71	21%
5 Language	7	0	3	4	8	24	12	58	26%	70	21%
6 Nervous	1	0	0	2	0	5	0	8	4%	38	11%
7 Illiterate	3	0	2	2	6	22	7	7	3%	22	7%
8 Clothing	0	0	1	4	1	8	3	3	1%	42	13%
9 Health problems	0	0	1	1	0	3	3	3	1%	39	12%
10 Drugs/Alcohol/Mental	0	0	0	0	0	0	0	0	0%	5	2%
11 Other											
Getting hired	0	0	0	0	0	0	0	0	0%	0	0%
Ill family member	0	0	0	0	0	0	5	5	2%	8	2%
Low Pay	0	0	0	0	0	0	0	0	0%	7	2%
New to area	0	0	0	0	0	0	0	0	0%	2	1%
Not recruiting	0	0	0	0	0	0	0	0	0%	2	1%
Pregnancy	0	0	0	0	0	0	0	0	0%	2	1%
Resume/application	0	0	0	0	0	0	0	0	0%	3	1%
Unable to find job	0	0	0	0	1	0	0	1	0%	20	6%
Weight	0	0	0	0	0	0	0	0	0%	3	1%
Schooling											
0-8	3	0	3	3	10	35	23	77	35%	85	26%
9-10	3	0	0	0	8	7	1	19	9%	40	12%
11-12	1	0	0	0	0	2	1	4	2%	141	42%
College	0	0	0	0	0	1	0	1	0%	34	10%
GED	0	0	0	0	0	0	0	0	0%	8	2%
Last job hunting											
Current	0	0	0	0	0	2	0	2	1%	18	5%
3 months	3	0	2	3	6	19	13	46	21%	126	38%
6 months	0	0	0	0	0	3	0	3	1%	20	6%
12 months	0	0	0	0	1	0	1	2	1%	4	1%
Over 1 year	1	0	2	0	1	5	1	10	5%	72	22%
WORKING	0	0	0	0	0	0	0	0	0%	10	3%

## Potential CalWORKS Participant Survey

Other significant findings									
<i>English speaking cases</i>				<i>Spanish speaking cases</i>					
1	Illiterate with 11th grade education		2						
2	Bachelors degree		1						
3	Associates in Arts degree		1						
<i>Barriers</i>				<i>Barriers</i>					
1	Age		5	Undocumented	8				
2	Tattoos		3						
3	In School		3						
4	Parolee		2						
5	Overqualified		1						
6	Retired		1						

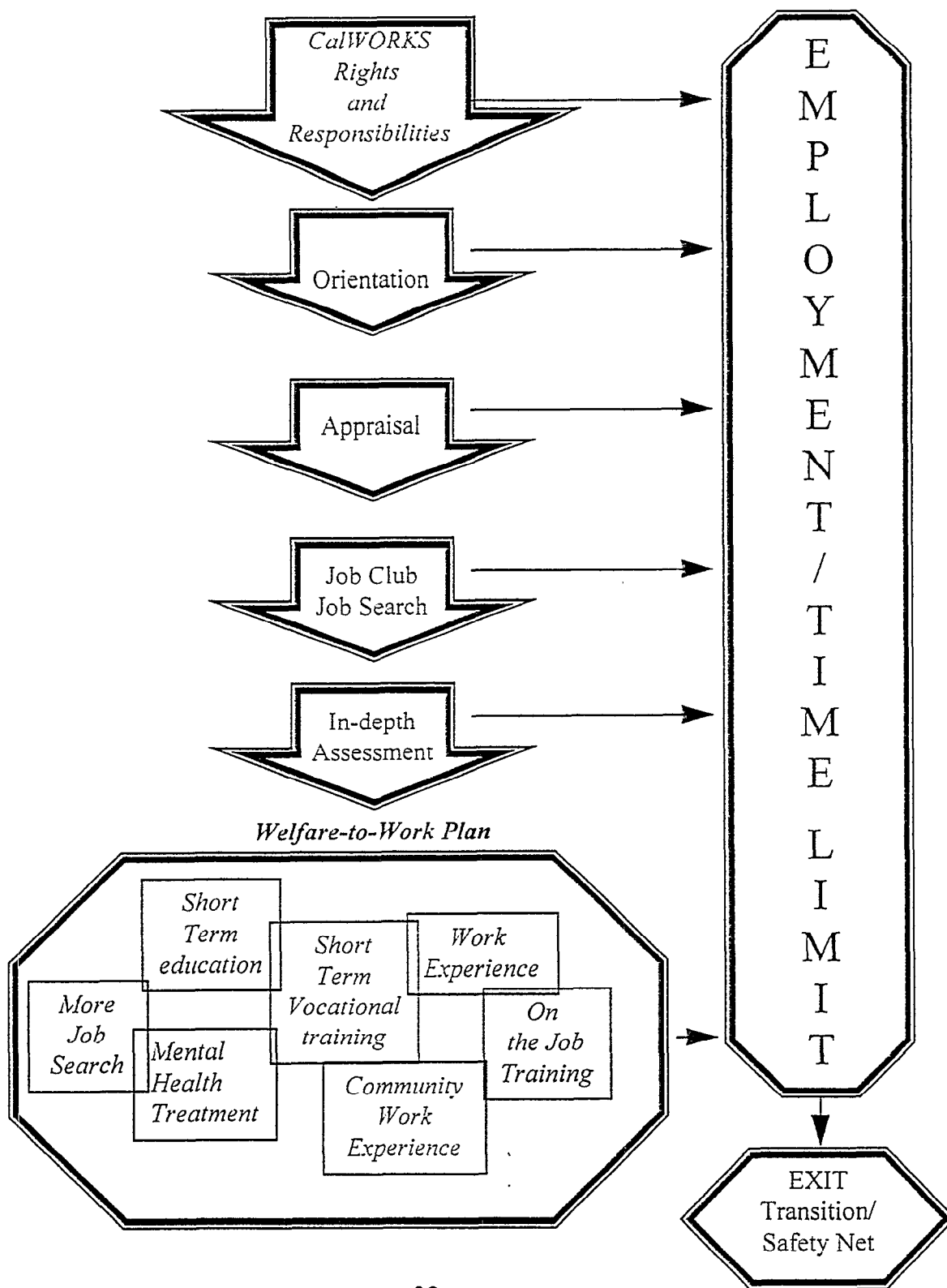
Attachment "9"

## Madera County Public Assistance Applicant/Recipient Flow Chart



This is a draft client-flow chart for CalWORKs. Some clients who become fully employed will remain eligible for CalWORKS, or may be eligible to non-CalWORKS benefits. Of course there are exceptions to every chart. If you can think of any, send a Mad 702 to Pam Hansen.

# Madera County Welfare- to-Work Flow Activities Participant Flow





Madera County Training Opportunities								
	EDUCATION AND TRAINING SERVICE PROVIDERS							
Training	Regional Occupational Program	Madera Adult School	Chowchilla Adult School	Oakhurst Adult School	Minarettes Adult School	State Center Community College	Private Industry Council	Central Valley Opportunity Center
ABE		X	X	X				
Accounting Assistant	Chowchilla	X				X	X	
Agricultural Sales	Chowchilla							
Agriculture Construction Maintenance	Madera	X						
Agriculture Tecnician	Chowchilla					X		
Animal Health Care	Madera Oakhurst	X (Fee)	X					
Arch. CAD	Madera							
Auto Body	Chowchilla							
Auto Mechanic	Madera Oakhurst Merced						X	X
Aviation Maintenance							X	
Building Trades	Merced Oakhurst							
Cabinet Making	Merced	X		X				

# Madera County Training Opportunities

Training	EDUCATION AND TRAINING SERVICE PROVIDERS							
	Regional Occupational Program	Madera Adult School	Chowchilla Adult School	Oakhurst Adult School	Minarettes Adult School	State Center Community College	Private Industry Council	Central Valley Opportunity Center
Child Development	Madera Chowchilla Oakhurst				X	X	X	
Clerical Assistant						X		
Clerical Specialist		X			X		X	
CNA/HHA		X					X	
Computer Literacy		X			X			
Computer Operator		X		X	X		X	
Computer Repair	Madera						X	
Computer Technology		X			X			
Computers in Agriculture	Merced							
Cosmetologist		X						
Dental Assistant							X	
Desktop Publishing		X			X			

# Madera County Training Opportunities

Training	EDUCATION AND TRAINING SERVICE PROVIDERS							
	Regional Occupational Program	Madera Adult School	Chowchilla Adult School	Oakhurst Adult School	Minarettes Adult School	State Center Community College	Private Industry Council	Central Valley Opportunity Center
Diesel Agriculture Mechanic	Merced							
Drafting	Madera Oakhurst							
EMT	Madera Oakhurst							
ESL		X	X	X				
First aid/CPR					X			
GED		X	X	X				
General Business		X				X		X
General Office	Madera Oakhurst	X			X	X		
Graphic Printer	Merced							X
Health Claims Examiner							X	
Horticulture	Chowchilla							
HVAC							X	
Industrial Maintenance							X	X

# Madera County Training Opportunities

Training	EDUCATION AND TRAINING SERVICE PROVIDERS							
	Regional Occupational Program	Madera Adult School	Chowchilla Adult School	Oakhurst Adult School	Minarettes Adult School	State Center Community College	Private Industry Council	Central Valley Opportunity Center
Information Systems	Madera Chowchilla Merced	X				X		
Introduction to Health Occupations	Madera Merced							
Legal Assistant						X	X	
LVN							X	
Management		X				X		
Managerial Assistant						X		
Manicurist		X						
Medical Assistant		X			X	X	X	
Medical Insurance Billing							X	
Medical Secretary		X					X	
Power Equipment Technician	Chowchilla							
Pre-Employment		X	X	X	X			

## Madera County Training Opportunities

Training	EDUCATION AND TRAINING SERVICE PROVIDERS							
	Regional Occupational Program	Madera Adult School	Chowchilla Adult School	Oakhurst Adult School	Minarettes Adult School	State Center Community College	Private Industry Council	Central Valley Opportunity Center
Restaurant Occupations	Madera Merced			X			X	X
RN							X	
Sales Assistant	Merced	X				X	X	
School Bus Driver	Madera Oakhurst	X (Fee)		X				
Smal Engine Repair	Madera							
Small Business Management		X				X		
Travel & Tourism							X	
Truck Driving							X	
Typist		X			X			
Video Communication Technician	Madera Merced							
Welding	Madera Chowchilla	X						
Word Processing		X			X	X		